

**Woodrow Wilson Academy
PTO General Meeting Minutes
August 22nd, 2023, 6:30 PM**

A. Preliminary

- a. Call to Order @ 6:39pm
- b. Roll Call
 - President-Megan McFadden
 - Vice President-Laura Griebel
 - Treasurer-Open Position
 - Secretary-Danita Termine (vote pending) and open position
 - Volunteer Coordinator-Christina Moore and Sarah Griffin
 - Fundraising Coordinator-Vanessa Hayes and Regina Baltz
 - Webmaster-Erin Mulligan
- c. Pledge - led by Megan McFadden
- d. Welcome Guests
- e. Public Comments
- f. Approval of Agenda-Passed

B. Consent Agenda

- A. Approve minutes from May 2023-Passed

C. Agenda

- a. Vote on 2023-2024 PTO Budget-Passed

Removed Amazon Smile, Added American Furniture Warehouse

School Support-deleted spirit gear

PTO operations and expenses-increased accountant fees, increased jot forms, added cheddar up

PTO Activities-moved Holiday Movie and Talent Show to School Support Income

Other Expenses and School Activity-First Grade incubator-updated year

Field Day Expenses-increased to rent Oakhurst Park

Teacher Discretionary Funds-Increased to \$10,500

Suggested to have a discussion with Empey on Spirit Gear as a fundraiser.

- b. Solicit Candidates for Secretary and Treasurer

Denita Termine-Co-Secretary

Elsa Elder-Secretary or Co-Treasurer

Kristi Eggleston-Co-Secretary

Victoria Bahls-Co-Treasurer

- c. Vote on positions for Secretary and Treasurer as needed-Passed

- d. Spirit Gear Schedule

Open now through Aug. 27th

Nov. 6th-19th

Feb. 26th-March 10th

Make a flier with info on Open Order Windows for Spirit Gear

Ordering for Spirit Gear not working on website

- e. Fall Fundraiser: Kick Off 9/21, Event 10/20

Hope to move kickoff date to 9/28 if school schedule allows pep rally on that date.

D. Reports

- a. WWA Board of Directors - Scott
 - August meeting-upcoming events
 - Board Vacancy needs filling-1 year term
 - New Family assignments-board calls new families to answer questions
 - No set deadline-more info for special ed, testing, placement, etc.
 - Next meeting 9/12
- b. Staff Report -Libbi Albert
 - Odell-thank you for Welcome Bag from PTO
 - 8th Grade Math-Thank you for the PTO back to school lunch
 - KG Discretionary fund-Stuffies for all KG students
 - Christina Moore answered questions about Healthy Lunch for All
- c. Treasurer's Report - review of summer budget report
- d. Secretary Report -none
- e. President's Report-Thank you to Adopt a Spot. Asked if anyone would like to takeover running Adopt a Spot from Vanessa. Emails for adopt a spot coming out soon
- f. Vice President's Report-none
- g. Volunteer Coordinator's Report -signups for volunteer opportunities for Parent-Teacher Conference meals and Fundraiser coming soon.
- h. Fundraising Coordinator's Report-Colorful Colorado Fun Run
 - Prizes are being sorted out-mood pencils, frisbee, etc. Prizes will have school logo
 - Still deciding on what top level prizes will be
 - Vanessa has sign up for anyone who wants to help
 - Pep Rally
 - Graphics
 - Fun Run on 10/20 during school day
 - Will use Fund Hub
 - Prizes given during school day to peak student interest

