

**Woodrow Wilson Academy
PTO General Meeting Minutes
September 20th 2022, 6:30 PM
Media Center**

A. Preliminary

- a. Call to Order 6:34pm
- b. Roll Call

President - Megan McFadden

Vice President - Alexis Pettes & Laura Griebel

Treasurer - Crystal Baptist

Secretary - Janet Green

Volunteer Coordinator- Christina Moore

Fundraising Coordinator - Christina Powell (not present) & Vanessa Hayes

Webmaster - Erin Mulligan

- c. Pledge of Allegiance
- d. Welcome Guests
- e. Public Comments - one parent noted that Amazon Smile is now working in the Amazon app and recommended that PTO make another announcement that it has changed and is now easier.
- f. Approval of Agenda - motion Erin Mulligan 2nd Janet Green - motion passes

B. Consent Agenda

- a. Approve minutes from August 2022

C. Agenda

- a. Fall Fundraiser - Kickoff September 22nd, Superhero Obstacle Fun Run Event October 14th. PTO plans to use money raised for Teacher Discretionary Funds and will also contribute towards the cost of outdoor seating to go in the new outdoor learning space. The fundraising goal this year is \$20,000. Prize information will come out this week. It was discussed that families with multiple students are often not able to meet the higher prize levels.
- b. Community Night Wednesday September 28th from 11am to 9pm - Smashburger on Church Ranch
- c. Kona Ice on October 14th at Oakhurst Park after the Fun Run (right after school)
- d. Community Night October 19th at Chipotle 8997 Wadsworth from 4-8pm
- e. Parent Teacher Conference Meals October 6th (dinner) and 7th (breakfast) - a donation sign up will go out on September 29th. We will also need parent volunteers to help set up and clean up the meals.

D. Reports

- a. WWA Board of Directors - Bryan Head was present and reporting. The board members have changed their emails to their actual names (instead of board positions). WWA will be undergoing the charter renewal process next month. There are travel vouchers that 7th or 8th grade families can purchase if they are planning to go on the Washington DC trip. These are vouchers that the travel company issued to families when that trip was canceled due to COVID - the Board agreed to purchase and hold those vouchers so that families could get their money back. The board has several committees that parents can participate in, including the Accountability Committee. In October, the Board will not have a regular meeting because they will be having their annual strategic meeting.
- b. Staff Report - Libby Albert presented on what teachers have used their Teacher Discretionary Funds for. Outdoor Lab will be coming up for 6th graders in a couple weeks. They have been participating in team building meetings in preparation. The lockdown drill went smoothly.

- c. Treasurer's Report - reviewed income for the year so far. There are still some budget items that haven't been resolved from last year, so those are still being figured out.
- d. Secretary's Report - Family Directory is still under construction and should be completed within the next few weeks.
- e. President's Report - PTO will have a table out this Friday during Family Friday. Talent Show Tryouts are coming up November 2nd, and fliers will go out in mid-October.
- f. Vice President's Report - no report
- g. Volunteer Coordinator's Report - signup.com will be coming out next week for parents to volunteer to either help with Teacher Conference meals, or donate to pay for those meals. The next Adopt-a-Spot date will be on Saturday, May 20th, but families who have a "spot" are welcome to maintain their spots anytime.
- h. Fundraising Coordinator's Report - We are looking for videos of students talking about who their hero is and why, or how they try to be a hero. Also, looking for "hero" professionals to submit short (approx 30 second) video clips talking about their profession. Text videos to Vanessa Hayes at 814-360-2496.

E. New Business and General Q & A - Kindergarten is requesting funding for Sensory Bins. They would like an additional 12 kits, for a total of \$312. Crystal Baptist moved to vote on funding this. Christina Moore 2nd. Discussed how this will become a post-budget item. Motion passes. Some parents still have not received their calendar magnets. A facebook post was created explaining how to contact PTO if a family didn't receive one yet. There was a question about using Venmo to accept donations for The Wright Cause walk, but Venmo is not compatible with non-profit organizations. PTO is still working on setting up a new system that is designed for non-profits.

F. Recap of Action Items and Assignments

Adjourn 7:58pm