

**Woodrow Wilson Academy
PTO General Meeting Minutes
February 21st 2023, 6:30 PM
Media Center**

A. Preliminary

- a. Call to Order 6:34
- b. Roll Call

President - Megan McFadden

Vice President - Laura Griebel

Treasurer - Crystal Baptist (not present)

Secretary - Janet Green

Volunteer Coordinator- Christina Moore (not present)

Fundraising Coordinator - Christina Powell (not present) & Vanessa Hayes

Webmaster - Erin Mulligan

- c. Pledge of Allegiance
- d. Welcome Guests
- e. Public Comments
- f. Approval of Agenda - Motion Megan McFadden, 2nd Janet Green, motion passes

B. Consent Agenda

- a. Approve minutes from January 2023

C. Agenda

- a. Community Nights: BJ's Brewhouse brought in \$498.17. No other community nights planned at this time, although there could be more before the end of the school year.
- b. Teacher Conference Meals - PTO provided Brother's BBQ for dinner Thursday night and a bagel bar for breakfast on Friday morning.
- c. Teacher Appreciation Week coming up in April - PTO will need volunteers to decorate the Sunday before (on April 23rd), and volunteers to supervise students at lunch that Thursday so the EA's can participate in the staff lunch that day.

D. Reports

- a. WWA Board of Directors - Bryan Head was present and reporting. The charter renewal process is complete, so WWA's charter is secured for the next 5 years. The academic calendar for the 2023-24 academic year has been approved and posted. The parent survey will go out this week. Delara Marchbank resigned her board seat, so the board will be accepting applications to fill that vacancy. Jeffco has decided not to include charter schools on their liability insurance, so WWA will have to secure their own policy. Carol Bartusiak has been nominated for the charter school leader's "Hall of Fame."
- b. Staff Report - Libby Albert read thank you notes from staff. MAC is hosting a dance this week - PTO helped support costs for that event. The musical (Moana) was a big success. The art room will get a renovation this summer. Math Committee is still working to select a new math curriculum, which should be rolled out to students for the 2024-25 academic year.
- c. Treasurer's Report - Teacher Conference Meals line item hasn't been resolved in the budget yet. If there are any excess funds from the donations collected to pay for those meals, it will be used to purchase new supplies for serving future meals. 2020 taxes were accepted by the IRS. 2021 taxes are behind, so they will still need to be done and we have located a new accountant. Motion by Megan McFadden to approve a flat fee of \$1,000 for an accountant to complete 2021 taxes. 2nd Janet Green. Discussed how PTO's budget and restricted funds will be combined into one account, which should simply taxes for future tax years. Motion passes.

- d. Secretary's Report - no report
- e. President's Report - We used Cheddar Up to collect money for the musical, and PTO has been looking at using that platform for more events in the future. A parent offered to donate the cost of a full subscription to Cheddar Up. The Wright Case Walk website is up for renewal, but staff chose not to renew it since the website isn't really utilized. The March PTO meeting will be pushed back a week due to Spring Break, so it will be March 28th
- f. Vice President's Report - We will have flyers coming home in Thursday folders to advertise our American Furniture Warehouse fundraiser. We have raised \$385 so far this year.
- g. Volunteer Coordinator's Report - PTO will put a thank you message in the Wildcat Weekly to thank parents who donated money for teacher conference meals.
- h. Fundraising Coordinator's Report - the theme for the fall fundraiser next year will be "Colorful Colorado," and there's a plan to have some obstacles for the fun run.

E. New Business and General Q & A - request from Mike Empey to purchase two Nintendo Switches for after school programs and CATS Extra Care. There was already \$1,000 voted on for Apple Pens that won't be utilized, so he requested that money be reallocated to the Nintendo Switches. Motion Megan McFadden, 2nd Audi Paz DeLara. Motion passes. Vanessa Hayes brought up that the Book Fair/Car Show/Chili Cook Off event happens on Earth Day, and she will be hosting an Earth Day focused booth. It was mentioned that the city of Westminster might have representatives that could participate to discuss the city's recycling program, etc. A parent asked about having students allowed onto the playground some mornings before school, instead of waiting out front. Carol responded that most of the behavioral problems occur on the playground, so there would need to be increased supervision to make that happen.

F. Recap of Action Items and Assignments - Thank you cards to parents who set up teacher conference meals, donations for the PAWS raffle, voted on 2021 taxes and funding Nintendo Switches.

Adjourn 7:41