

Woodrow Wilson Academy PTO

General Meeting Minutes

Date: August 26, 2026

Time: 6:30 PM

Location: Library

A. Preliminary

Call to Order

The first PTO general meeting of the 2026–2027 school year was called to order.

Roll Call

Executive Committee:

- **President:** Arianne Godwin
- **Vice President:** Jessica Te
- **Treasurer:** Regina Baltz
- **Secretaries:** Erin Spies and Chezaree Jones
- **Volunteer Coordinator:** Valerie D'Amico
- **Fundraising Coordinators:** Jess Fesl and Lilly Polley
- **Webmaster:** Brendan Gaibrois

Pledge of Allegiance

Welcome and Introductions

The PTO welcomed families to the first meeting of the school year. There was a large turnout, including many new families.

Attendees participated in a sticky-note activity responding to the question:

“What do you want to get out of PTO this year?”

The activity provided an opportunity for families to share their interests and expectations for PTO involvement during the upcoming school year.

Public Comments

A parent raised a concern that middle school students had been excluded from the back-to-school barbecue and back-to-school night.

The principal acknowledged that this was an oversight and indicated that middle school participation would be reinstated next year.

Approval of Agenda

The agenda was reviewed and approved.

B. Consent Agenda

Approval of May 2026 Minutes

The minutes from May 2026 were presented for approval.

C. Agenda Items

Purpose of the PTO

The PTO discussed its mission to support **students, staff, and the school community through events, volunteers, and funding.**

Current PTO funding sources include:

- Dine to Donate, formerly Community Nights
- PTO memberships
- Donations
- Box Tops
- Fall fundraiser proceeds

PTO funds support a variety of school activities and programs, including:

- Staff appreciation
- Fun Run
- Field Day
- Pre-K, Kindergarten, and 8th-grade graduations
- Spelling Bee
- Art Show
- Movie nights
- Teacher Discretionary Fund (TDF)

Election of New PTO Executive Committee Members

Two open executive committee positions were filled by vote:

- **Co-Treasurer:** Julie Kennedy, a returning PTO member with a finance background.
- **Co-Webmaster:** Karlee, a former teacher who recently completed a digital marketing course.

Budget Proposal and Vote

The proposed PTO budget was discussed.

Budget highlights included:

- A **\$5,000 gift to the school** from fall fundraiser proceeds. This is designated as a line item for a major school purchase, with the specific purchase to be determined.
- New line items for:
 - Flower Forward, a peer-recognition initiative
 - Outdoor lab support
 - PRC
- A **\$500 increase** for ERC (Employee Relations Committee) and administrative support.
- Yard signage, including individual letters and celebration props, will be funded **50/50 between the school and PTO**.
- Following approval of the budget, the PTO will maintain approximately **\$50,000 in rollover funds** for summer expenses and contingencies.

The budget was approved by vote.

D. Reports

WWA Board of Directors Report

The Board of Directors provided the following updates:

- Zeb was elected as a new board member to fill a vacancy.
- The Accountability Committee has been restructured as an **advisory committee** and is now open to parent and community applications.
- The committee will focus on:
 - Academic achievement
 - Grade-level data
 - The Unified Improvement Plan
 - Parent survey results
- The committee chair will serve on the Finance Committee in an advisory role.
- The committee will meet at least quarterly.

- Applications close **September 2nd**, with members to be selected at the **September 8th Board meeting**.
- Other board committees with openings include:
 - Technology
 - Facilities
 - Public Relations
 - Finance

Staff Report

The staff reported a strong start to the school year.

- The administration team is spending time in classrooms.
- **WIN time** has been added to every grade. Students receive 30 minutes daily for small-group instruction and specialist pull-outs.
- The school has implemented a new classroom management system called “**No Nonsense Nurturing**.”
 - The approach emphasizes clear expectations, structured routines, and a high-support model.
 - The program has been well received, particularly in kindergarten.
- The back-to-school picnic was a success. Teachers appreciated the opportunity for social time before back-to-school night.
- An air-conditioning issue was reported in part of the building near the front office. Classrooms are not affected.
- The TDF slideshow, in which teachers share what they purchased using discretionary funds, was deferred until the next PTO meeting.

PTO Executive Reports

Vice President's Report

The Vice President thanked families for coming to **Adopt-a-Spot** and participating in PTO activities.

The importance of **building community and creating opportunities** for families to become involved was emphasized.

PTO committees are being formed for:

- Flyer distribution
- Picnic
- Fall fundraisers
- Movie/Bingo nights
- Family Dance

PTO Focus

The PTO will focus on building community and creating opportunities for families to participate in school activities and PTO programs.

The PTO is working to establish committees that allow families to get involved in individual events and ongoing activities.

Treasurer's Report

The Treasurer reported that **last year's PTO audit has been completed.**

PTO Audit

The audit for the previous school year has been completed.

Volunteer/Fundraising Coordinator's Report

Picnic in the Park

September 18th — Oakhurst Park — 3:00 PM–6:00 PM

Planned food prices:

- Hot dogs: \$2
- Pizza: \$1
- Drinks: \$1
- Chips: \$0.50

A prepayment QR code will be available on the event flyer.

Kona Ice will also be at the event.

Volunteers are needed for:

- Setup
- Food preparation
- Name tags

Spirit Gear

Spirit gear orders are due **September 4th.**

Orders will be available for pickup at the Picnic in the Park on September 18th.

Field Day

September 25th

Edible cookie dough will replace Kona Ice for Field Day. A gluten-free option will be available.

Fall Fundraiser

The fall fundraiser will have a food-themed “**Dumpling Craze**” theme.

- **Kickoff:** October 1st
- **Fun Run:** October 23rd, with times varying by grade

Planned prizes include:

- Branded water bottle
- Stickers
- Food-scented highlighters
- Burrito blanket
- Lunch outing with Mr. T

Volunteers are needed for:

- Prize sorting for a few hours, three times per week in the weeks leading up to the event
- Lap counting on the day of the Fun Run

Family Dance

A Family Dance is being planned for **January or February**.

The event will be open to all ages. Parents will be required to attend with middle school students.

Spring Fundraiser

The PTO is exploring an adult spring fundraising event at a local taphouse. The proposed event could include:

- Appetizers
- Drink tickets
- Silent auction

No final decision was noted regarding this event.

Volunteer Opportunities

Volunteer sign-up sheets are available at the front desk for:

- Picnic
 - Fall fundraiser
 - Flyer distribution
 - Special events
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E. New Business and General Q&A

The meeting included discussion and opportunities for families to ask questions and become involved in PTO activities.

The PTO encouraged families to participate through volunteer committees and upcoming events.

The PTO also discussed the importance of creating opportunities for community-building throughout the school year.

F. Recap of Action Items and Assignments

- **Sign up for PTO volunteer committees.**
 - Sign-up sheets are available at the front desk for the picnic, fall fundraiser, flyer distribution, and special events.
 - **Pay PTO dues** if not already completed.
 - **Apply for the Accountability Committee.**
 - Applications close September 2nd.
 - Members will be selected at the September 8th Board meeting.
 - Contact Danielle for the application.
 - **Order spirit gear by September 4th.**
 - Pickup will take place at the Picnic in the Park on September 18th.
 - **Volunteer for Picnic in the Park**, including setup, food preparation, and name tags.
 - **Volunteer for the fall fundraiser**, including prize sorting and Fun Run lap counting.
 - Continue forming committees for flyers, picnic, fall fundraising, movie/Bingo nights, Family Dance, and other special events.
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Adjournment

The meeting was adjourned.